



Los Angeles  
World Airports

December 14, 2020

The Honorable City Council  
of the City of Los Angeles  
City Hall, Room 395  
Los Angeles, CA 90012

LAX

Van Nuys

City of Los Angeles

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Justin Erbacci  
Chief Executive Officer

**Subject:** First Amendment to Contract DA-5245 with the Los Angeles Tourism & Convention Board

Pursuant to Section 373 of the City Charter, enclosed for your approval is the First Amendment to Contract DA-5245 with the Los Angeles Tourism & Convention Board, which was approved by the Board of Airport Commissioners at its November 19, 2020 meeting. There is no impact to the General Fund.

**RECOMMENDATIONS FOR CITY COUNCIL:**

1. Adopt the determination by said Board that this action is administratively exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines; and
2. Approve the First Amendment to Contract DA-5245 with the Los Angeles Tourism & Convention Board to extend the term by twelve (12) months, covering air service marketing, promotional and development consulting services at Los Angeles International Airport; and
3. Concur with said Board's action on November 19, 2020, by Resolution 27134 authorizing the Chief Executive Officer, or designee, of Los Angeles World Airports to execute the First Amendment to Contract DA-5245 with the Los Angeles Tourism & Convention Board.

Very truly yours,

Grace Miguel, Commission Executive Assistant II  
BOARD OF AIRPORT COMMISSIONERS

GM/lfc

Enclosures

cc: Trade, Travel and Tourism Committee  
Councilmember Buscaino, e-file  
Councilmember Bonin, e-file  
Councilmember Krekorian, e-file  
CAO (Airport Analyst), e-file  
CLA (Airport Analyst), e-file  
City Clerk's Office, e-file

